

## Proposed New ICCA Program Structure

### **CCA – International Council**

Purpose: to oversee, maintain and preserve the integrity of the standards and policies for the CCA Program, globally.

Objectives:

1. Maintain Certification Standards: Who can become, how you become and how you maintain the CCA certification
2. Evaluate what countries join the program

Representation and voting process:

- A. Each country (national board) gets a seat on the council and has one vote. CCA Representative on the ASA Board is Ex-Officio. ASA Director of Certification is Ex-Officio. ASA President (Executive Committee Representative) is Ex-Officio.
  - a. Terms – up to two consecutive two-year terms
  - b. National Board selects their representative
  - c. The representative must be an active CCA and cannot be a paid administrator.
  - d. New programs that do not yet have CCAs may have an ex-officio representative.
- B. Two-thirds of the voting members on the Council must be in favor of a motion for it to go forward
- C. Process – the Council would evaluate recommendations brought forward by a national board, if the motion is passed it is then sent back to the national boards for ratification
- D. Approval – a sufficient number of **National boards** to represent two-thirds of all CCAs must vote in favor of the motion for it to be approved. A national board vote represents the number of CCAs within the country. For example: US has 10,000 CCAs, if the US national board votes to adopt the Council recommendation, then the US vote is 10,000 in favor.

## Responsibilities:

- Communication among the countries
- Sounding board for new ideas
- Functions similar to a steering committee
- Makes recommendations to the National Boards who would vote to approve/disapprove
- Be the contact point for the global program
- Develop exchange program among countries
- Arbitration process
- Deals with “standards” related issues that apply or could apply across country lines

## Other:

- A. Meeting frequency – the Council will meet annually or as needed
- B. Finance:
  - Start up funds will be established from the current ICCA reserve funds as a line item – International Expansion. To be used to expand the program to new countries with the intent that it will be paid back as the program is established.
  - National Boards would cover travel/meeting expenses for their representatives.
  - Expenses for meetings would be handled through the CCA - US National Board office/budget center (ASA).
- C. Transition team – ICCA current executive committee (all are US based), one representative from Canada, India, Argentina, ICCA rep to the ASA Board, ASA Board Executive Committee rep.
- D. Current ICCA Board – will become the US national board and a counter part for each country will be developed (India and Argentina already have one since they have started out with one national board until enough CCAs are in place to determine what local structure is appropriate), Canada would need to form a national council mainly for communication and coordination.

E. New naming criteria:

- CCA will precede the description to reinforce the connectivity and brand, CCA is the focal point and everything else supports CCA
  - a. CCA – International Council
  - b. CCA – National Board
  - c. CCA – Local Board